

**Q: HOW DO I SEE MY CHILD'S GRADE ONLINE?**

**A: YOU HAVE TO SIGN UP ON THE JPAMS PARENT COMMUNICATION CENTER. HERE'S HOW:**

1. Go to [richland.k12.la.us](http://richland.k12.la.us)
2. Click on **Quick Links** in the upper right corner.
3. Click on **Student Progress Center**
4. To sign up: Fill in a username & password (must be 6 characters or more) Write your username down and keep it where you can find it. (There is no way to recover the username if you forget it.)
5. Click on "Register a new user"
6. Now you are on the New User Registration page. Fill out the information. Your PIN # will be the last 5 digits of the student's social security number. Then click submit.
7. The next page will ask you a couple of security questions so that if you forget your password, you can click "forget password" and it will give it to you as long as you know the answers to the security questions. After answering these questions, click submit.
8. Now log in using the username and password you chose.
9. At this point, if you have more than one child, you can link them so that you can bring all the information up. If you do not have more than one child, skip steps 8-10. Otherwise, just click on the three bars in the upper left corner and then "Link students" tab.
10. Fill in blanks: first name, last name, birthday, student's whole social security # or school and submit.
11. Close link page – Next time you login, it will show multiple students.
12. After you log in, you press the student who you wish to review